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Mississippi State University does not discriminate on the basis of race, color, religion, national origin, sex, age, disability or veteran status.
Peter Johnson, National Program Leader
Animal Division: Institute of Food Production & Sustainability
National Institute of Food & Agriculture,
United States Department of Agriculture
Thursday, September 21, 2017
1:00 p.m. – 4:00 p.m., Bost Theater

Dr. Johnson will broadly summarize AFRI and summarize specific NIFA competitive programs related to animal sciences and veterinary medicine. Other NIFA program officers from across disciplines will speak to topics such as Plant Protection, Family and Consumer Sciences, Animal Production, Animal Health and Antimicrobial Resistance, Environmental Systems/Forestry/Hydrology, Human Nutrition/Food Chemistry, Agricultural Economics, Plant Production/Plant Yield and Quality/Crop Extension/Genetics. Additional time will be available for questions from the participants to the program officers. A detailed agenda will be provided as additional information is provided from Dr. Johnson at NIFA.

Robbin Shoemaker, National Program Leader,
Division of Agricultural Systems,
National Institute of Food and Agriculture,
United States Department of Agriculture
Tuesday, October 31, 2017
10:30 a.m. – 12:00 p.m., Fowlkes Auditorium, Colvard Student Union

Dr. Robbin Shoemaker is the National Program Leader in the Division of Agricultural Systems with the National Institute of Food and Agriculture, US Dept. of Agriculture. Dr. Shoemaker is the National Program Leader in Economics responsible for economic programs, the Policy Research Centers and exploring science policy theory and analysis. He will provide an overview of funding opportunities in this division of NIFA. He will also meet one-on-one with MSU faculty/researchers allowing you time to ‘pitch’ a proposal idea and receive immediate feedback. The one-on-one sessions will be on 20-minute intervals. Anyone wishing to participate with Dr. Shoemaker in a one-on-one session must contact Lynn Taylor in the ORED office (325-3168). Appointments will be made on a first come-first serve basis. Appointment times will run from 8:00 to 10:20 a.m.

PLEASE CONTINUE TO WATCH FOR MASS ANNOUNCEMENTS THROUGHOUT THE FALL SEMESTER AS OTHER PROGRAM OFFICERS FROM OTHER FEDERAL AGENCIES ARE SECURED.
Etiquette, in general terms, is often defined as a code of “polite conduct and proper behavior.” It refers to the rules that indicate the “proper and polite way to behave” to avoid offending or annoying other people. Job interview etiquette is no different. A successful job interview begins long before the initial meeting. Research, planning, effort and preparation must first take place prior to the first handshake. No matter the type of meeting – in person, telephone, over the internet, business meal, etc. – you need to make a positive and memorable impression. Because you want the job you have to impress the interviewer, not just with your skills, experience and other qualifications, but the overall package – that is YOU. In this seminar we’ll help you identify ways that will make you stand out and appear confident and in control from your cover letter to your thank you note.

MSU’s International Institute will provide information pertaining to external funding where international students are eligible to apply. This will include searching for funding opportunities for research and scholarly activities.

The curriculum vitae (CV) is the document most often used during the academic job search and throughout an academic career. This workshop will provide strategies for developing a professional curriculum vitae.
Universities sometimes struggle to address intellectual property-related issues involving student inventors. This seminar will address challenging scenarios where students have created intellectual property. Confidentiality agreements, university policies and IP rights agreements will be addressed as a way of working with students in an effective manner.

We’ll talk about issues such as:

- Assigning student ownerships when the student:
  - Designs their own project, even though it is part of a class requirement (i.e. senior seminar class);
  - Uses a project that is an extension of a faculty member’s research;
  - Works on a project proposed by an industry sponsor.

- When are confidentiality agreements necessary for students?
- To what extent can students disclose their project if a confidentiality agreement has been signed?
- Internships: Should students’ IP rights be treated any differently if they were paid during their internship?
- Communication with students: How to ensure students understand university policies and practices that help to encourage entrepreneurship?

Responsible Conduct of Research credit will be given for attendance.
CAMPUS RESOURCES NECESSARY FOR RESEARCH SUCCESS

Teresa Gammill – Moderator, Assistant Vice President, Office of Research and Economic Development

Neil Lewis – Director, Office of Research Security
Jennifer Easley – Director, Office Sponsored Projects
Kacey Strickland – Director, Office of Research Compliance
Jeremy Clay – Director, Office of Technology Management
Michael Parsons – Director, Office of Environmental Health and Safety
Stephanie Hyche – Associate Director, Office of Sponsored Projects
Denise Peeples – Assistant Controller, Sponsored Programs Accounting

Monday, August 28, 2017
3:00 – 4:30 p.m., South Auditorium, Bost Convention Center

The Office of Research and Economic Development (ORED) has a commitment to assist established investigators, junior faculty and postdoctoral fellows in identifying funding opportunities and obtaining support for their research, training, accounting and public service projects. Come and meet the team members from the Office of Sponsored Projects, Office of Research Compliance, Office of Research Security, Office of Technology Management, Office of Environmental Health and Safety, and Office of Sponsored Programs Accounting. Each director will introduce their team members and provide information pertaining to the services and resources that each of these units provide to the MSU community. Their goal is to minimize the administrative burden on faculty while ensuring full compliance with the policies, procedures, laws and regulations that govern our university as well as state and federal funding. At the conclusion of the presentations, each unit will have a table set up for more individual interactions with attendees. This session will be very helpful for new faculty.
Successful funding is crucial for Mississippi State University. In order to secure funding, one must understand and be able to implement successful proposal submissions and manage the grants properly. Grant management is more than just getting funding – it starts before the grant writing even begins and continues into the reporting of the funds to the agency/organization who provided the funding. Keeping the process smooth and effective is critical to securing continued funding. However, there may be pitfalls that should be avoided. Come to this seminar and learn more from experts at MSU on how to be successful in managing proposals and grants. Here are some topics that might be useful:

- Managing multiple submission deadlines – keeping them all straight and not letting any fall through the cracks!
- Keeping non-urgent but important tasks on track (example – award changes, reconciliations) when you have urgent/important tasks at hand (proposals)
- Maintaining appropriate documentation on proposals/awards so you can remember what you did and why.
- How to handle follow up on outstanding items (when you are waiting on others).
USING RESEARCH METRICS TO TELL YOUR STORY
Deborah Lee – Professor & Coordinator, Graduate Student Services, MSU Libraries
Tuesday, September 12, 2017
2:00 – 3:30 p.m., Fowlkes Auditorium, Colvard Student Union

How do you use research and bibliometric measures to convey the impact of your research? This session will discuss some of the common measures available and provide an overview of locally available tools.

Responsible Conduct of Research credit will be given for attendance.

IMPLEMENTATION OF THE RESEARCH TERMS & CONDITIONS
Jennifer Easley – Director, Office of Sponsored Projects
Wednesday, September 20, 2017
3:00 – 4:30 p.m., Bost Theater

Earlier this year, a standard set of research terms and conditions was finalized (https://www.nsf.gov/awards/managing/rtc.jsp) to address and implement the requirements of Uniform Guidance. We will explore the types of awards covered by these terms and conditions and the level of flexibility they provide when included in your reward.

REGISTRATION
Please register for fall seminars at www.research.msstate.edu/workshops
PROPOSAL PREPARATION ROLES & RESPONSIBILITIES: IT TAKES A VILLAGE

Stephanie Hyche – Associate Director
Justin Stidham – Grants & Contracts Administrator, Office of Sponsored Projects

Thursday, October 26, 2017
3:00 – 4:30 p.m., Bost Theater

Preparing a grant proposal is a team effort. The Principal Investigator is the content and technical expert, yet federal regulations and agency and institutional policies and processes require the expertise of departmental and central research administrators to ensure compliance and the successful, timely submission of the project. This program will explain, step-by-step, the many and varied tasks associated with preparation of a grant proposal and describe the specific roles and responsibilities of all parties involved with the development and submission of a proposal from the PI through the Authorized Organizational Representative. The program will also include a review of support services and other resources available to PIs and staff to help with the process of proposal development and submission.
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In today’s competitive and uncertain climate surrounding funding for long-standing federal programs, it is important for faculty and researchers to understand the procedures, policies, and politics affecting funding streams. This program will explore the processes through which agency priorities are established and funds appropriated, as well as describe the various factors influencing policy decisions. Presenters will share some “dos and don’ts” for PIs when it comes to public policy engagement concerning research and outreach funding sources, such as what is and isn’t appropriate as a representative of the institution.

HOW TO BE COMPETITIVE FOR GLOBAL/INTERNATIONAL RESEARCH

Rick Nader – Associate Vice President & Executive Director, International Institute

Thursday, November 16, 2017
3:00 – 4:30 p.m., Bost Theater

This workshop will cover how to be successful in winning competitive grants and contracts internationally. It is appropriate for faculty at all levels of proposal experience. Graduate students can benefit as well if interested in working globally.

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